

Supplier information

I.) GENERAL DATA

company name:			
website:			
D-U-N-S® Number			
NACE Code:			
address:	street:		
	ZIP code, city:		
	country:		
	telephone no.:		
contact data / contact person:			
	name:	telephone no.:	E-Mail:
commercial			
technical			
quality management			

II.) COMPANY PROFILE

year of foundation: _____

legal form: _____

managing director: _____

Major Shareholder(s) Owner: ☐ holding company ☐ subsidiary
(depending on the upper declaration please fill in the following information)

holding company	
name	country

subsidiaries		
name	country	ratio (%)

production: ☐ manufacturer ☐ retailer in case of retailer, name of the manufacturer: _____

manufacturing plant: **national:** _____ **international:** _____

countries: _____

subsidiary of sales: ☐ yes ☐ no

in case of yes, locations: _____

export share: nearly _____ % of turnover

import share: nearly _____ % of purchasing volume

main countries for
product selling:

development of turnover
seperated in division

division	currency	turnover current year -1	turnover current year -2	turnover current year -3

employees					
department	number of employees				
administration					
production					
tool manufacture		own department	<input type="checkbox"/> yes	<input type="checkbox"/> no	
construction		own department	<input type="checkbox"/> yes	<input type="checkbox"/> no	development on customer request
quality management		own department	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no

III.) PRODUCT INFORMATION

product range:

know-how emphases/
technologies:

main customers				
	customer	country	branch	percentage of turnover (%)
1				
2				
3				
4				

main competitors				
	competitors	division / branch	country	market share (%)
1				
2				
3				
4				

IV.) QUALITY MANAGEMENT SYSTEM

Does a written specified quality management system exist?

☐ yes

☐ no

Is the quality management system certified? In case of yes, which certificates are available?

*please provide a copy of the certificates

certificate	issued	planned	date of certification	valid to	certifying institute
	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			

V.) ENVIRONMENTAL MANAGEMENT SYSTEM

Does a written specified environmental management system exist?

☐ yes

☐ no

Is the environmental management system certified? In case of yes, which certificates are available?

*please provide a copy of the certificates

certificate	issued	planned	date of certification	valid to	certifying institute
	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			

VI.) ENERGY MANAGEMENT SYSTEM

Does a written specified energy management system exist?

☐ yes

☐ no

Is the energy management system certified? In case of yes, which certificates are available?

*please provide a copy of the certificates

certificate	issued	planned	date of certification	valid to	certifying institute
	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			

VII.) CONDITIONS OF PAYMENT AND DELIVERY

conditions of payment:

conditions of delivery:

(Incoterms):

VIII.) IT Equipment

	System available		system / software
CAD-data exchange	<input type="checkbox"/> yes	<input type="checkbox"/> no	
EDI	<input type="checkbox"/> yes	<input type="checkbox"/> no	
video conference	<input type="checkbox"/> yes	<input type="checkbox"/> no	

Specific requirements (injection moulding)

IX) MACHINERY

investments in the last three years:

average age of the machinery:

- ☐ quite new (1-2 years old)
- ☐ 3-4 years old
- ☐ older than 5 years

arrangement of the manufacturing:

- ☐ samples / small series ☐ average series ☐ large scale production

available machinery:

kind of machine / production technique	number of machines	name of the machine (size of the machine)	free capacity (%)	manufacturer of plants

additional notes:

willingness for expansion of capacity:

- ☐ yes ☐ no

planned investments for the next three years:

X) PRODUCTION FACILITIES

1.) MATERIALS

material type	material	production possible		notes
		yes	no	
	PA6	<input type="checkbox"/>	<input type="checkbox"/>	
	PA6.6	<input type="checkbox"/>	<input type="checkbox"/>	
	POM	<input type="checkbox"/>	<input type="checkbox"/>	
	PE	<input type="checkbox"/>	<input type="checkbox"/>	
	PP	<input type="checkbox"/>	<input type="checkbox"/>	
	PVC hard and soft	<input type="checkbox"/>	<input type="checkbox"/>	
other materials		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		

additional notes:

2.) FURTHER PRODUCTION POSSIBILITIES:

	type of production	production possible		notes
		yes	no	
TYPES OF PRODUCTION	2-components	<input type="checkbox"/>	<input type="checkbox"/>	
	PVC processing	<input type="checkbox"/>	<input type="checkbox"/>	
	module assembly	<input type="checkbox"/>	<input type="checkbox"/>	
	mechanical processing	<input type="checkbox"/>	<input type="checkbox"/>	
	encapsulation of inserts	<input type="checkbox"/>	<input type="checkbox"/>	
OTHER TYPES OF PRODUCTION		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		

other notes:
