Schüco Technology Center

Checklist | **Customer enquiry directed by sales**

1. **Company data** *(party making enquiry)*	
Company:	
Customer No.:	
Street:	
ZIP-Code:	
City:	
Contact person:	
E-mail:	
Fon:	
Fax:	
Alternative contact person:	

2. **Additional data**	
Building / Project:	
Non-binding preferred date:	
Documentation:	☐ German ☐ English

Reason for testing	Remark
☐ Testing carried out during development	
☐ Special construction	
☐ Requested in BQ	
☐ CE Marking (possibly Notified Body required)	
☐ UKCA Marking (possibly Notified Body required)	
☐ Rotational inspection	
☐ Other	

Note: When it is planned that the architect, client, appraiser etc. will attend, please attach an attendance list with the name, company/ institute and telephone number of those attending to the request when the request is submitted (countersigned quotation from the Technology Center).

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3. Requested services *(please mark with a cross and specify on the right side)*

	Dept.	Test	Details for test procedures (norm), plus requirement, etc.
☐	BA	Sound insulation	$R_w =$ (value to be achieved on the test bench)
☐	BA	Flanking insulation, horizontal	$D_{n,f,w} =$ Reference length = (value to be achieved on the test bench)
☐	BA	Flanking insulation, vertical	$D_{n,f,w} =$ Reference length = (value to be achieved on the test bench)
☐	DP	Air permeability	
☐	DP	Watertightness	
☐	DP	Watertightness, dynamic	
☐	DP	Resistance to wind load	
☐	BWU	Composite joint parameters (shearing strength, transverse tensile strength, shearing spring stiffness)	
☐	BWU	Traction, pressure and deflection test	
☐	BWU	Environmental simulation, general	
☐	BWU	U value (frame, window)	
☐	BWU	Corrosion testing (condensation, salt, acetic acid)	
☐	MLS	Pendulum impact test	
☐	MLS	Long-term durability	
☐	MLS	Burglar/break-out resistance	
☐	MLS	Ballistics test	
☐	EP	Electromagnetic Compatibility (EMC)	
☐	EP	IP-Code	
☐	VW	Fabrication of 3D project printing	☐ rigid ☐ flexible
☐		Miscellaneous (please describe in detail)	

4. Additional services

☐	Method statement	Procedure description of the test sequence and its requirements
☐	Main testing	Testing with Notified Body
☐	Translation by an authorized translation agency	Language:
☐	Statement of conformity	Statement whether the specimen meets or does **not** meet the requirements (e.g. requirement BQ). A subsequent modification of the requirement **excludes** the conformity statement!

5.	Details of the specimen / sample

Type of specimen / sample: **(façade, window, fitting, motor, etc.)**	
Name / type / etc.:	
Type of opening (if applicable)**:**	
No. of identical specimen / samples:	
Manufacturer / system / series:	
Article numbers profiles:	
Article numbers gaskets:	
Glazing:	
Accessories: **(fan, drive, etc.)**	
Unit size W x H in mm (if applicable)**:** (outer dimensions incl. Frame where necessary)	
Other details of the specimen / sample: (e.g. max. dimensions for 3D printing)	
Drawing**)	☐ Enclosed ☐ To follow

) Note: When testing complete window, door and façade units, the drawings provided must be supplied **before the installation work **has begun**.

6.	Schüco contact person

	Name	Fon	E-Mail
Sales (regional management)			
Technology (Project management)			
Accounting procedure (Invoice, ect.)			

Signature of the enquiring party

Date:	Signature:	Print name:

The Schüco Technology Center is processing personal data on behalf of test orders. More information about data protection can be found at http://www.schueco.com/gdpr.

Please send the completed checklist with all appendices (as applicable) to:
E-Mail: TZinfo@schueco.com
FAX: +49521783690

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